

BURNLEY BOROUGH COUNCIL NOTICE OF KEY DECISIONS AND PRIVATE MEETINGS

This Notice contains:

- a) A list of Key Decisions to be taken by the Executive (unless otherwise stated) during the month of **February 2021** and onwards, published by **15th January 2021**. Due to current circumstances, these decisions could also be taken by Officers using urgency powers.
- b) Details of dates of meetings of the Executive during the same period at which decisions may be taken in private or partly in private
A Key Decision is an Executive decision that is likely:
 - (i) to result in the local authority incurring expenditure which is, or the making of savings which are significant, having regard to the local authority's budget for the service or function to which a decision relates. The Council has said that Capital or Revenue spending over £100,000 will be a Key Decision; or
 - (ii) to be significant in terms of its effects on communities living or working in an area comprising two or more wards in the Borough;

A private meeting is a meeting or part of a meeting of the Executive during which the public must be excluded whenever:

- a) it is likely, in view of the nature of the business to be transacted or the nature of the proceedings, that if members of the public were present during that item, confidential information would be disclosed to them in breach of the obligation of confidence;
- b) the Executive passes a resolution to exclude the public during that item where it is likely, in view of the nature of the item of business, that if members of the public were present during that item, exempt information would be disclosed to them; or
- c) a lawful power is used to exclude a member or members of the public in order to maintain orderly conduct or prevent misbehaviour at a meeting.

Matter for Decision	Purpose	Key Decision – Yes or No	Anticipated date of decision	Public or Private report. If Private give reasons	List of documents to be submitted including any background papers	Contact person & Executive Portfolio
Developer Contributions Supplementary Planning Document (SPD)	To consider the adoption of the SPD following public consultation and consideration by Scrutiny Committee	Yes	December 2020	Public	Report setting out the key issues	Kate Ingram Strategic Head of Economy and Growth Executive Member for Economy & Growth
Air Quality Management: Protecting Health and Addressing Climate Change Supplementary Planning Document (SPD)	To consider the adoption of the SPD following public consultation	Yes	December 2020	Public	Report setting out the key issues	Kate Ingram Strategic Head of Economy and Growth Executive Member for Economy & Growth

Matter for Decision	Purpose	Key Decision – Yes or No	Anticipated date of decision	Public or Private report. If Private give reasons	List of documents to be submitted including any background papers	Contact person & Executive Portfolio
Community Recovery Strategy	To consider an overarching strategy and action plan in response to COVID	Yes	December 2020	Public	Report Setting out the key issues	Rob Dobson Head of Policy and Engagement Council Leader
Towneley Report	To receive a presentation from the conservation architects on the findings of the Quinquennial Survey and costs of repairs and approve next steps	Yes	December 2020	The report contains exempt information and is therefore NOT FOR PUBLICATION by virtue of Local Government Act 1972, Schedule 12A, Part I, Paragraph 3; Information relating to the financial or business affairs of any particular person (including the authority holding that information)	Report Setting Out the Key Issues	Simon Goff Head of Green Spaces and Amenities Executive Member for Housing & Leisure

Matter for Decision	Purpose	Key Decision – Yes or No	Anticipated date of decision	Public or Private report. If Private give reasons	List of documents to be submitted including any background papers	Contact person & Executive Portfolio
Review of Burnley's Play Provision Strategy 2017 – 2026	Review of Burnley's Play Provision Strategy 2017 – 2026	Yes	December 2020	Public	Report setting out the key issues	Simon Goff Head of Green Spaces and Amenities Executive Member for Housing and Leisure
Revenue Budget 2021-24 – Latest Position and Savings Proposals	To consider the latest position on the Revenue Budget 2021-24 and approve savings proposals	No – Full Council Decision	February 2021	Public	Report setting out the key issues	Howard Hamilton-Smith Head of Finance and Property Executive Member for Resources and Performance
Fees & Charges Tariff Report 2021/22	To approve the Fees and Charges Tariff for 2021/22	No – Full Council Decision	December 2020	Public	Report setting out the key issues	Howard Hamilton-Smith Head of Finance and Property Executive Member for Resources and Performance

Matter for Decision	Purpose	Key Decision – Yes or No	Anticipated date of decision	Public or Private report. If Private give reasons	List of documents to be submitted including any background papers	Contact person & Executive Portfolio
Food Safety Delivery Plan	To consider an updated Plan for 2021	No (Full Council Decision-Policy Framework)	February 2021	Public	Report setting out the key issues	Joanne Swift Head of Streetscene Executive Member for Community and Environmental Services
Health & Safety Delivery Plan	To consider an updated plan for 2021	No (Full Council Decision-Policy Framework)	February 2021	Public	Report setting out the key issues	Joanne Swift Head of Streetscene Executive Member for Community and Environmental Services
Safer Streets Initiative	To approve the scheme delivery and tender of works	Yes	December 2020	Public	Report to set out key issues	Joanne Swift Head of Streetscene Executive Member for Community and Environmental Services

Matter for Decision	Purpose	Key Decision – Yes or No	Anticipated date of decision	Public or Private report. If Private give reasons	List of documents to be submitted including any background papers	Contact person & Executive Portfolio
Anti-Social Behaviour Policy	To approve the revised policy for the Borough	Yes	Feb 2021	Public	Report to set out the key issues	Joanne Swift Head of Streetscene Executive Member for Community and Environmental Services

Meetings of the Executive will be held on the following dates: and 15th February 2021. Meetings normally start at 6.30pm but times can change so please check the council website nearer the date of the meeting. All meetings are currently being held remotely and can be viewed on the Council's [Youtube channel](#)

This Notice will be further updated by the following dates: 15th January 2021, 23rd February 2021 and **18th March 2021**.

A further Notice will be given 5 clear days before each meeting listed above if the meeting or part of the meeting is to be held in private. If you wish to make any representations about why any meeting or part of a meeting proposed to be held in private should be open to the public please send them to:

Catherine Waudby,
Head of Legal and Democratic Services,
Town Hall,
Manchester Road,
Burnley BB11 9SA.
E-mail: cwaldby@burnley.gov.uk

Published: By 15th January 2021